Illinois ACDA: Special Initiatives

In order to better serve ACDA mission and members, IL-ACDA has established a program of internal grants in order to fund special initiatives. Following are guidelines for this program.

**The mission of the American Choral Directors Association is to inspire excellence in choral music through education, performance, composition and advocacy.**

1. IL-ACDA is willing to entertain proposals which advance the mission of ACDA within the state of Illinois.
2. Proposals should be forwarded to the current President of IL-ACDA at least two weeks before any upcoming Board meeting, to be acted upon by the IL-ACDA Board.
3. Grants are meant to provide partial support for short term projects.
4. Grants will generally range from $250-$500, with larger amounts possible depending upon the scope of the project.
5. Proposals may be made by any member of IL-ACDA
6. Priority will be given to proposals which do any of the following:
	1. support under-served populations
	2. serve large numbers of conductors or singers
	3. create unique projects
7. IL-ACDA Board will approve a limited number of proposals per year and notify applicants within 2 weeks of Board meeting.
8. If accepted, IL-ACDA Treasurer and applicant will discuss disbursement procedures.
9. No part of this process may violate any standing ACDA regulations or guidelines.

Proposals should include the following information:

1. Name of proposal
2. Where project will take place (specific site, region, state-wide)
3. Person(s) in charge of project
4. Time-frame / date of project
5. Intended audience or people served.
6. Brief narrative description of project
7. Projected budget, including expected revenue and expenses
8. Amount of money requested

Following completion of accepted projects, person proposing project will submit a final report to IL-ACDA President, including brief narrative of completed project, number of conductors/singers/audience served, and final completed budget. A brief Podium article will also be contributed by either the person in charge of the project, with submission of the article by the next Podium deadline following the project.