

# IL-ACDA January 2024 Board Meeting Minutes

## 11:30 am, Heritage Room – Four Points Sheraton

In attendance: Liza Calisesi-Maidens, Kate Lee, Laura Coster, Paul Laprade, Puja Ramaswamy, Cory Boulton, Janet McCumber, Amy Branahl, Ben Luginbuhl, Irene Leites, Chris Windle, Paul Nielsen, Roland Hatcher, Frank Piekarz, Elizabeth Zarley, Carol Munn, Juliane Sharp, Mariana Kosaya, Ali Kordelewski, Cristian Larios, Abby Risner, Randy Haldeman, Ryan Jones, Aaron Mejerada, Nick Brockcamp, Nythia Martinez, Brian Birch, Kayley Smetana, Keith Hampton, Donald Fraser (virtual)

### 1. **Welcome, and Introduction of New Members:** Paul Laprade

Randy Haldeman – Collegiate/Lifelong; Keith “Doc” Hampton – Music in Worship;  
Cory Boulton – College/University; Choirs; Ben Luginbuhl – Sr. High R&R;  
Marianna Kosaya – Children Choirs; Sean Hoffman – Show Choirs; Andy Bruhn – District 3;  
Kristin R. – Podium Editor (Two Year terms, renewable)

### 2. **Minutes/Secretary’s Report:** Puja (Minutes were mailed before our meeting.)

- Motion to approve - Janet McCumber, 2nd - Nick Brockcamp, all approve

### 3. **Treasurer's Report:** (budget) - Paul Nielsen

- Motion to approve - Kayley, 2nd, Amy, all approve

### 4. **Board Reports:** Puja (Board reports were emailed prior to the meeting.)

- Questions: Liza - is there a compilation of ACDA student chapters in Illinois? Paul - there is an outdated list. Randy will be working on this.
- Motion to approve - Lizzy, 2nd - Chris, all approve

### 5. Short **Verbal Reports/Updates, if needed (not events)** -

- Amy - Kristin is taking over the *Podium* - District 3, 6, 9, 2-year college, world music and culture, tenor/bass chorus, community choir, SH chair

### 6. **Old Business**

Paul L.

#### a. Laura and the Fall Conference

- Laura - thanks to everyone for helping make the fall conference happen. First conference back after Covid.

#### b. Current Podium

- Paul L. - The articles are phenomenal. If you are writing for the *Podium*, you do not have to be the author. You can ask someone else to contribute. You’re the curator of your space in the *Podium*. You can be the editor of the article. Please communicate if the workload becomes too much. Amy and Paul L. are trying to determine the workload for each position.

c. Onboarding (CC, definition, Google Link, nominations)

- Onboarding is when you bring someone new into the position. This is usually done by the outgoing person in that role. Often, there isn't an overlap between the person leaving and the person coming on to the board. Amy and Paul L. are working to collect information on each position and the goal is to advertise the positions in a different way. We usually onboard people we know. This is a problem of accessibility. We want to make the positions available to people with experience who may not know someone on the board. This connects to DEI. Please send comments to Paul L and Amy about this change. We will use Constant Contact to advertise the open position and provide details on it. We want to provide the opportunity for people to nominate others.

d. Offboarding

- We need to thank individuals for their service to the organization.

## 7. New Business

### A. VOTING

a. Paul L. – Vote for a Standing Committee: DIC (voice vote)

Working Mission Statement: (from ACDA, Article XIII Section 1f). *The Diversity Initiatives Committee shall foster and promote projects that serve a broad representation of choral singers and conductors.*

- Standing Committees and Temporary Committees - each committee must have a charge. When the charge is over, the committee's work has been completed.
- National is working on their mission statement for DIC.
- Paul L. would like to initiate a DIC Standing Committee
  - Discussion: Carol - who can be part of the committee? Paul L. - the committee doesn't necessarily need to be limited to BIPOC members. Amy - Any committee that is formed will have someone on the Exec Committee serving as a liaison. Kate - In a perfect universe, a committee wouldn't even be necessary. Our goal is that this equity work is woven into everything we do.
  - Motion to approve - Ben, 2nd - Brian, unanimous approval

b. Laura - Decker Award and Voting (the documents were mailed in advance) – paper ballot

- Qualifications: minimum of 20 years of service, nomination and recommendations. Committee met to make sure qualifications were met.
- Words of support for Carlson by Christian
- Words of support for Hurty by Ryan
- **Harold Decker Award recipient is Karyl Carlson.**

### B. SEED GRANTS, EVENTS FUNDING, and an INITIATIVE

a. Paul N. – Seed Grant and Event Guidelines

- Seed Grant is to get an event started
  - Must be \$500 or less
  - Seed grant should not be renewed
- Event Planning

- If you plan to spend more than \$500 - need a budget submitted to Paul N. by 5/1
- Think about certificates of insurance, contracts and W-9s.
- Laura - If you want to plan an event, please reach out to Paul N. or Laura to talk through the event logistics.
- Budget is just a framework to start with.

b. Randy – Collegiate Outreach funds - Note also: Julie Sharp

- In order to get people to join an organization, they need access and opportunity, find utility in it, and interest in joining. When you're a student, you may not have \$50 to participate in an organization like ACDA. Paul L. has come up with 25 grants/scholarships to help early-service and collegiate students become members of ACDA. Eastern Illinois University and Millikin don't have student chapters. Those are the programs that feed the programs in District 5. This policy is in place for next year and the grant has been approved. We are in the process of identifying populations in need. Please contact Randy if you know individuals that can benefit from this.

C. MEMBERSHIP

a) Lizzy and Kayley: Color-coded IDs, Kidder and Dual-Year Membership Initiative

- How do we access college students that don't know that IL-ACDA exists.
- Used the same ribbons that IMEC has for Color-coded IDs. Please let Lizzy and Kayley know if there are designations that are missing.
- Used gold lanyards for Board Members at the Fall Conference
- Idea of 10 complimentary memberships a year. Kayley was working on a high school choir director database for Illinois.
- Lizzy and Kayley will walk around the Reading Session with the ACDA stickers and meet people and inform them about ACDA. Collect contact information from these people via a free raffle. ● Kidder Booth raffle

b) Paul L. – Outreach from District Chairs

- We are doing the "Missouri Initiative." When we give a free membership, the likelihood of that member coming back is 1 out of 5. We will have 16 - 50% off memberships. Likelihood of that member coming back is 4 out of 5. We will ask board members to reach out to these new members to create a multi-level affiliation. R&R, BIPOC, DIC members will reach out.

c) Paul L. – Materials for IL-ACDA table in 2025 (Liza, Lizzy, Kayley)

- Having a table at IMEC next year. We currently have no materials for a table. The cost is substantial - we need a banner, written materials, etc. Please take pictures of great tables in the Exhibition Hall. We could try to set up in the church between the two choir rehearsals. **Nick has a connection for printed materials (his dad).**

D. GOVERNANCE/ BOARD ROLE PROJECT: Amy

- Some positions have too many duties involved. We need to populate this information. Please update the roles in the document that Amy sent out. **Please try to update the document by the Summer ReTreat.**

E. COMPOSITION CONTEST: Donald and Chris

- The composition contest will be delayed this year. June 1st deadline to come up with a new way of conceiving this contest. We've had a dropoff in submissions in the last few years. We want to find new ways for people to participate - regional, composition to be considered, 2-3 works submitted by composers that will then be commissioned by IL-ACDA. Creating mentorship opportunities. Performance aspect at the Summer ReTreat. Can we find money to make the amount \$1500 instead of \$1000 for the contest?

F. DIC Update: Kate

- Thank you for making DIC a standing committee. Working with Robyn and Arreon from National to create a Join Voices MOU to determine approvals for funding, CPS teacher representative.

G. JOIN VOICES update (funding): Paul L.

- Has asked for funding from ILMEA. Waiting for an update.

H. READING SESSION: a. Passing out folders (front) b. QR codes (in back) c. Membership (in back)

- No jazz piece today because Dan is not available. We would like board members up in front to hand out the folders and encourage people to be seated. Kidder Music has provided the music for free. QR codes will be placed in the back. Encourage people to use them. Encourage people to join ACDA.

**8. Future Board Meetings-Save the dates!**

**2024:**

IMEC 2024: Thursday and Friday, January 25 and 26, 2024.

- a) Thursday evening: IL-ACDA Reception at Obed and Issac (Issac and Ellen room) -9pm
- b) Friday, Jan 26, Board Meeting: 11:30am in the Heritage Room at the FourPoints Sheraton
- c) Friday, Jan 26, Reading Session: 3:30-4:45pm Four Points Ballroom

*(Additional Organizational Targets: Composition Contest, New Membership Access, AND Membership through Kidder)*

Summer ReTreat 2024: Board mtg, Wed. Jun 19th, 5pm – location TBA Conference: June 20/21 at Illinois State University (tentative)

Headliners: Dr. Maria Guinand and Dr. Marques Garrett

September meeting (virtual) 2024: Sept. 21, 10am via ZOOM

**2025:**

IMEC 2025: Thursday and Friday, January 30 and 31, 2025

- a) Thursday evening: IL-ACDA Reception at Obed and Issac (Issac and Ellen room) -9pm  
Many people have asked us to repeat the Beer Choir experience.
- b) Friday, Jan 31, Board Meeting: 11:30am in the Heritage Room at the FourPoints Sheraton
- c) Friday, Jan 31, Reading Session: 3:30-4:45pm Four Points Ballroom

*(Additional Organizational Targets: Membership through adding a booth, perhaps Beer Choir, others TBA)*

Summer ReTreat Meeting 2025: Board mtg, Wed. Jun 24th, 5pm

Conference is June 25/26 (Bradley?)

Headliners: Elaine Hagenberg and Dr. Brandon Williams

September meeting (virtual) 2025: Sept. 20, 10am via ZOOM

**8. IL-ACDA Calendar of Events**

**a)** Feb 7-10, 2024 ACDA Midwest Conference, Omaha, Nebraska See <https://midwesternacda.org/>

**b)** Feb, 8, 2024 - Treble Festival Central, Washington IL, Lara Reem, chair

**c)** Feb 10, 2024 - Two-Year College Festival, Geneseo HS Performing Arts Center  
(700 N State St, Geneseo, IL 61254) – Irene Leites, chair

**d)** Late Feb 2024 (TBA) Treble Choir Festival - Ali K, chair  
College of DuPage/Patrick O’Shea, host

**e)** Summer ReTreat June 20/21, 2024 at Illinois State University, Andy Bruhn, host  
Headliners: Maria Guinand and Marques Garrett

**f)** Sep 28, 2024 D5 High School A Cappella Festival

**g)** Oct 24-26, 2024 All State Show Choir Festival

**9. Adjourn.**

Thanks for serving Illinois ACDA Gracias por servir a Illinois ACDA

Merci d’avoir servi Illinois ACDA Tak fordi du tjente Illinois ACDA

일리노이 ACDA를 위해 봉사해 주셔서 감사합니 Dziękuję za podanie il ACDA